



<b>Positions:</b>	Section Leader
<b>Employment Term:</b>	June 26, 2023 – August 22, 2023
<b>Living Situation:</b>	Room and Board provided on site while working.
<b>Reports To:</b>	Summer Camp Coordinator
<b>Daily Wage:</b>	\$128.00/day 5 days per week
<b>Qualifications &amp; Certifications:</b>	Experience working with Children and/or Outdoors is an asset Minimum of Standard 1 <sup>st</sup> Aid & CPR-C Minimum 18 Years of age Criminal Records Check ensuring suitability to work with children

Camp Jubilee is located in North Vancouver. We are a boat access camp with that transport's guests and staff to/from Cates Park. Camp Jubilee operates from March 1- October 30 annually and caters to school, youth, family and adult groups. We have 128 acres of waterfront property with 180 guest beds and approx. 40+ staff members.

This opportunity will last the full length of our summer camp program. This includes a four day staff training period. Successful applicants will be required to work on-site for their five day shift each week. Staff will be taken off-site to Cates Park for their time off period and breaks will be provided each day on site for staff to relax and socialize.

Our summer camp program is accredited by the BC Camping Association, and we are proud to do our part to provide safe and quality camp experiences to our campers. Our mission is to ensure that all families have the opportunity to send their children to camp and furthermore that all children are able to have that opportunity.

Camp Jubilee staff in all positions are expected to be always respectful and professional. This includes treating colleagues and guests kindly, wearing a staff uniform, following Camp Jubilee policies, and helping to create a warm and positive community for others.

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*Camp Jubilee*

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## **Camp Jubilee – Section Leaders**

The role of the Section Leader in our summer camp program is to provide organizational stability to our camp programs and assistance to our Cabin Leader Team.

Each Section Leader will be assigned two or three Cabin Leaders who are leading campers in a similar age category. These Cabin Leaders and campers will be considered the “section.” Section Leaders will frequently interact and spend time with their section to provide assistance to the Cabin Leaders and an incredible experience for their campers.

When it comes to assisting Cabin Leaders, Section Leaders will focus heavily on any individual camper needs that require assistance, or any behaviour issues that can't be easily solved by the Cabin Leader. Some campers may need special accommodation to attend Camp Jubilee, and Section Leaders will be one of the first points of contact with creating and executing these accommodations. Additionally, since the Cabin Leaders will always be responsible for 8 campers, any behaviour or other issues that require more 1 on 1 attention to solve will be first handled by the Section Leader. Section Leaders are ideally experienced camp leaders, or have been Cabin Leaders in the past so as to provide guidance, support, and feedback to the Cabin Leaders in their section.

Section Leaders will also be responsible for the organization of their section. This includes keeping their cabins on schedule, and assisting with required paperwork. There will also be many instances where a Section Leader will have to liaise with other departments during summer camp. This will include working closely with the Camper Assistance Team for difficult behavioural issues, and with the Camp Coordinating team with scheduling conflicts.

Out-Trips also fall under the purview of our Section Leader team. It will be the responsibility of the Section Leader to schedule and organize the overnight out-trip for their section.

### **Sampling of Responsibilities:**

- Ensuring that Cabin Leaders are well supported
- Providing scheduling and organizational support for their section
- Guiding their section through an overnight Out-Trip experience
- Working with the appropriate teams to find solutions to challenging camper needs and behavioural Issues.

To apply please visit [CampJubilee.ca/employment](http://CampJubilee.ca/employment) and apply through our online application portal.